



Dispatch Operative

Architectural Plants is an award-winning specialist plant nursery near Pulborough, West Sussex, with a reputation for supplying amazing plants and designing & planting beautiful gardens. Our busy Dispatch Team are looking for an extremely reliable and hard-working individual to be our new **Dispatch Operative** with the responsibility for picking, quality checking and loading our plants and trees ready for our delivery and planting teams.

The role:

- Gather orders ready for dispatch; Be aware that many of our plants are big. You will need to be strong, fit and able to handle very large goods with care and attention.
- Quality check every plant due for delivery before loading onto our fleet of vans.
- Be alert to general plant welfare and husbandry, reporting quality or any pest & disease concerns to the relevant person. Training can be provided on this.
- Effectively communicate with our Sales, Design and Planting Teams regarding upcoming deliveries.
- Leave public areas safe, clean and tidy at all times and ensure your own working space is clean and tidy at all times. Ensure all equipment used is fit for purpose before use, report any faults/problems to relevant person. You will only use machinery for which you have had training.
- Other reasonable nursery duties that may at times arise.

The person:

- Our plants are big – you will need to be strong and physically fit, and have an ability to think through issues to devise effective solutions to overcome challenging loads.
- A reliable, safe pair of hands, with exceptional attention to detail and a willingness to learn.
- A friendly, down-to earth attitude and fantastic communication skills.
- Ability to work efficiently and independently, using your own initiative to prioritise a busy workload and adapt to new working methods as necessary.
- Experience using forklifts, pallet trucks and other delivery and warehouse machinery desirable, but not essential.
- Horticultural experience is desirable but not essential. However, a strong and unyielding commitment to delivering high horticultural and customer service standards is a must.

What you'll receive:

- Salary from £21,500
- Access to our company bonus scheme
- Invites to company events
- Staff discounts
- Cycle to work scheme

If you think this role could be the perfect fit for you then don't hesitate to apply below.



Application Process:

Apply by sending your CV and a covering letter or short video to jay@architecturalplants.com

The recruitment process will then involve a short telephone interview followed by an in-person interview with the Head of Operations and/or Head of Sales. Successful applicants will then be asked to undertake a paid trial day on the Dispatch Team.

Expected Start Date: March 2022

Job Types: Permanent, Full time

Hours: 8am - 5pm: **Monday to Friday**

Salary: From £21,500

Licence/certification: Driving Licence required

Work remotely: No